

**Committee:** Deerfield Planning Board  
**Meeting Date & Time:** Monday, January 9, at 7:00 pm  
**Location:** Room 107, Municipal Offices, 8 Conway St., South Deerfield

***Agenda***

1. Convene Meeting and Review Agenda
2. Minutes: December 5, 2011
3. Public Comments
  - ☐ Marcia Evans – determine need for ANR
4. New Business
  - ☐ 7:15 - Site Plan Review hearing for Francis Naida (40 Conway St)
  - ☐ Annual Report due 1/13/12
  - ☐ 2012 Budget
5. Old Business
  - ☐ ANR Application – Wightman - separation of 7 Oak Knoll Drive into 2 lots
  - ☐ By Law Changes - Pat Smith, FRCOG to assist in the preparation of proposed bylaw changes.
  - ☐ Create a Sign Committee to evaluate sign problems
6. Correspondence/Phone Messages/Announcements:
  - ☐ Mail/Phone Messages
  - ☐ Announcements
7. Planning Board Subcommittee Reports and Business
8. Any other business that comes before the Board
9. Adjourn